

**Town of Robbinsville  
Board Meeting Minutes  
August 3, 2022  
Town Hall**

A Regular Town of Robbinsville Board Meeting was called to order by Mayor Shaun Adams at 1:00 p.m. at the Town Hall on August 3, 2022.

**Council present:** Brian Johnson, Debbie Beasley, Kenneth Hyde and M. Ellen Davis – Town Attorney

**Approval of Agenda:**

Kenneth made a motion to approve the Agenda with the following amendments:

**Remove:** American Tank Maintenance

**Add New Business:** (6) Water bill issue – High School (10) Junaluska Water tank fence (11) Finance Officer/Board Clerk job description

**Add Old Business:** (7) Morpew Street Drainage issue quotes

Debbie seconded the motion. Vote unanimous.

**Approval of meeting minutes:**

Debbie Beasley made a motion to approve the July 6, 2022 Regular Board meeting minutes. Kenneth Hyde seconded the motion. Vote unanimous.

**Public Comment:**

Brian Johnson motioned to open public comment at 1:04 p.m. Kenneth Hyde seconded the motion. Vote unanimous. Brian Johnson motioned to close public comment at 1:05 p.m. Kenneth Hyde seconded the motion. Vote unanimous.

**Old Business:**

**RTA Board Member:**

Debbie Beasley asked the Board to approve Mark Ferguson as a Board Member for the RTA. Brian Johnson motioned to approve Mark Ferguson. Kenneth Hyde seconded the motion.

**Balsam West Wi-Fi Equipment on Town Building:**

Brian Johnson motioned to remove from the agenda until requested documents are presented and then will add to agenda as new business. Kenneth Hyde seconded the motion. Vote unanimous.

**Revved Up – Wayfinding Signs:**

Tabled.

**Compensatory Time Policy:**

Brian Johnson motioned to table. Kenneth Hyde seconded the motion. Vote unanimous.

**ARP Funds:**

Due to changes in criteria requirements for essential/exposure considered employees from the originally approved ARP Second Phase projected funding approved May 18, 2022 Board meeting, the

**Board reviewed options to include the eligible employees. Brian Johnson made a motion to approve the option \$3475. Kenneth Hyde seconded the motion. Vote unanimous.**

**Right-of-Way for Graham County Historical Society:**

Debbie Beasley motioned to grant the Graham County Historical Association right-of-way. Brian Johnson seconded the motion. Vote unanimous.

**New Business:**

**Mayor Update:**

Mayor Shaun Adams informed the Board that he and Joel Storrow of McGill Associates had been working on a grant for the Ford Street drainage issues.

**Randy Price – Atoah Street Issue:**

Randy Price with the Graham County Sheriffs Department questioned if Laughter Street is a Town street and discussed a complaint from Shane Laughter –property owner on Laughter Street regarding a camper and building on the street. Due to being in violation of obstructing Town alleyway, a letter would be drafted informing the person in violation to remove the items from the alleyway and the letter would be delivered by the Sheriffs Department.

**Joel Storrow – McGill:**

Joel Storrow discussed preparation of an ARPA Funding Application for Downtown Stormwater Master Plan. Brian Johnson motioned to file ARPA Funding Application for Downtown Stormwater Master Plan in jurisdiction of Graham County with lump sum \$2500 to McGill for the preparing/submitting the funding application. Debbie Beasley seconded the motion. Vote unanimous.

Joel Storrow informed the Board that the SCIF Grant Funds that originally was hoping to use for the Tallulah Creek Water Plant improvements, well site and new meter system, unfortunately was earmarked for the Main Street rock wall issues.

Joel stated the Appalachian Commission \$300,000 infrastructure funds documents could be revised, expires this fall and funds would need to be used by year end 2023. Brian Johnson motioned to proceed with that concept. Kenneth Hyde seconded the motion. Vote unanimous.

**High School Water Bill Issue:**

Brian Johnson motioned to move (6) High School Water Bill Issue to (4) Debbie seconded the motion. Vote unanimous.

Dee Walsh, Robbinsville High School football Coach, asked the Board to remove the sewer charges due to the sprinkler system being used to water the football field. Debbie Beasley motioned to look at three months water bills and remove the sewer charges. Brian Johnson seconded the motion. Vote unanimous.

**Brian Stevens – Smoky Mountain Hazard Plan Mitigation Resolution:**

Brian Johnson motioned to approve the Smoky Mountain Hazard Plan Mitigation Resolution. Debbie Beasley seconded the motion. Vote unanimous.

**Wall – North Main Street:**

Brian Johnson discussed the SCIF Funds 1.1 million that originally thought could be used for any infrastructure but was earmarked for the rock retaining wall on Main Street and road washout underneath project. Mayor Adams is acquiring information on the SCIF Funds.

**Betty Lynn – Late Fees:**

Debbie Beasley motioned to remove thirty dollars in late fees. Brian Johnson seconded the motion. Vote unanimous.

**Edith Jones –third leak credit request:**

Debbie Beasley motioned to approve the additional leak credit with the understanding would not be eligible for one year. Brian Johnson seconded the motion. Vote unanimous.

**Additional check signer for RTA:**

Debbie Beasley motioned to approve Brady Cody as Co-Chairman/check signer of the RTA and Shari Birchfield as a check signer for RTA. Kenneth Hyde seconded the motion. Vote unanimous.

**Junaluska Water Tank fence issue:**

Per survey provided by Aaron Stewart, part of the Town fence at the Junaluska Water Tank is on Johnny Outen’s property. Brian Johnson motioned to move the fence. Debbie Beasley seconded the motion. Vote unanimous.

**Morphew Street drainage quotes:**

Kenneth Hyde motioned to approve the Aldridge Brothers quote of \$6,848. Debbie seconded the motion. Vote unanimous.

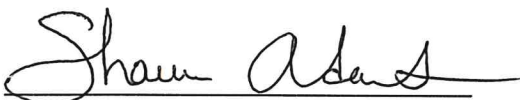
**Finance Officer/Board Clerk job description:**

Kenneth Hyde motioned to accept with the change: salary is based on experience/education. Debbie Beasley seconded the motion. Vote unanimous.

**Close session – GS143-318.11(c), (a)3:**

The Board did not go into closed session.

With no further business, Brian Johnson motioned to adjourn at 2:07 p.m. Kenneth Hyde seconded the motion. Vote unanimous.



Shaun Adams, Mayor



Brian Johnson, Council Member

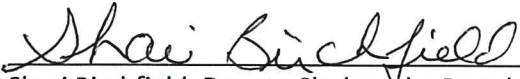


Kenneth Hyde, Council Member



Debbie Beasley, Council Member

ATTEST:



Shari Birchfield, Deputy Clerk to the Board

**Town of Robbinsville  
Board Meeting Minutes  
September 7, 2022  
Town Hall**

A regular Town of Robbinsville Board meeting was called to order by Mayor Shaun Adams at 12:00 p.m. at the Town Hall on September 7, 2022.

**Council present:** Brian Johnson, Kenneth Hyde, Debbie Beasley via telephone and M. Ellen Davis – Town attorney

Brian Johnson motioned to accept Debbie Beasley via telephone. Kenneth Hyde seconded the motion.

Brian Johnson motioned to go into closed session at 12:00 p.m. regarding GS143-318.11(c), (a)3  
Kenneth Hyde seconded the motion. Vote unanimous.

Brian Johnson motioned to come out of closed session at 12:50 p.m. Kenneth Hyde seconded the motion. Vote unanimous. No decisions were made in closed session.

**Approval of Agenda:**

Brian Johnson motioned to approve the agenda with the following amendments:

**Add Old Business:** (8) American Tank Maintenance

Kenneth Hyde seconded the motion. Vote unanimous.

**Approval of Meeting Minutes:**

Brian Johnson motioned to approve the July 14, 2022 Special Called Meeting Minutes. Debbie Beasley seconded the motion. Vote unanimous.

Brian Johnson motioned to approve the August 3, 2022 Regular Board Meeting Minutes. Kenneth Hyde seconded the motion. Vote unanimous.

**Public Comment:**

Brian Johnson motioned to open public comment at 12:54 p.m. Kenneth Hyde seconded the motion. Vote unanimous. With no public comment, Brian Johnson motioned to close public comment at 12:55 p.m. Kenneth Hyde seconded the motion. Vote unanimous.

**Public Hearing:**

Brian Johnson motioned to open public hearing for Right of Way – Graham County Historical Society at 12:55 p.m. Kenneth Hyde seconded the motion. Vote unanimous. Brian Johnson motioned to close public hearing at 12:55 p.m. Kenneth Hyde seconded the motion. Vote unanimous.

**Old Business:**

**Ground Penetrating Radar:**

Town of Santeetlah Mayor Connie Gross and Scott Kamps presented the Board with a proposal for rental of the ground penetrating radar. After discussion, the Board stated would have to check into certain aspects before proceeding but is willing to work together.

**RTA – Check Signers:**

Debbie Beasley motioned to add Dirk Cody, Richard Blevins, Mark Ferguson as RTA check signers and to remove Sonya Webster and Teresa Garland. Brian Johnson seconded the motion. Vote unanimous.

**Revved Up Wayfinding Signs:**

John Colwell informed the Board that Andy Russell with DOT was supposed to be at the meeting with the encroachment needed to proceed with the Wayfinding signs. Brian Johnson told Mr. Colwell to follow up with Andy Russell.

John Colwell stated that he had been approached by someone interested in purchasing the old Town Hall and would like to look at it. Brian Johnson stated the first step is to make an offer of purchase. Mayor Shaun Adams stated to reach out to the Town to schedule a time to look at it.

**Compensatory Time Policy:**

Debbie Beasley motioned to adopt the Comp policy and can amend if need to. Brian Johnson seconded the motion. Vote unanimous.

**Wall on North Main Street:**

Mayor Shaun Adams informed the Board that he had met with DOT in regards to the rock wall on N. Main Street, there is no timeline but is in process.

**Resolution – Right of Way – Graham County Historical Society:**

Brian Johnson motioned to approve the Resolution for Right of Way – Graham County Historical Society. Kenneth Hyde seconded the motion. Vote unanimous.

**ARP Funds – Premium/Essential Pay Policy Budget Amendments:**

Brian Johnson motion to approve Budget Amendment #1 for the water/sewer employees and Budget Amendment #2 for the general fund employees. Kenneth Hyde seconded the motion. Vote unanimous.

**American Tank Maintenance:**

Brian Johnson motioned to table until next meeting. Kenneth Hyde seconded the motion. Vote unanimous.

**New Business:**

**Mayor Update:**

Shaun Adams informed the Board that Morpew Street is draining good and the residents are happy.

**Proclamation Constitution Week 2022:**

Mayor Shaun Adams signed a proclamation designating September 17-23 as Constitution Week.

**Nantahala Regional Library Agreement of Participation:**

Brian Johnson motioned to give support request of budgeted item \$8000 and to sign the Agreement of Participation. Kenneth Hyde seconded the motion. Vote unanimous.

**Graham County Senior Center support request –Budgeted item - \$3000:**

Brian Johnson motioned to give support request of budgeted item \$3000 to Graham County Senior Center. Kenneth Hyde seconded the motion. Vote unanimous.

**Robbinsville City Tire & Sherry Williams – Late fee removal request:**

Due to not being a banking error, Kenneth Hyde motioned to reject the request. Brian Johnson seconded the motion. Vote unanimous.

**Sewer Easement – John Holmes:**

Brian Johnson motioned to proceed/approve Innovative Modeling Properties sewer easement for recording purposes unless there is already an existing sewer tap. Kenneth Hyde seconded the motion. Vote unanimous.

**Recess at 1:50 p.m. Meeting back to order at 1:58 p.m.**

**Morphew Street – One Way – Sally Morphew:**

Brian Johnson motioned to put a steep incline/caution sign. Debbie Beasley seconded. Vote unanimous.

**Resolution – Ford Street Drainage Improvements:**

Brian Johnson motioned to authorize Mayor Adams and the acting Finance Officer to sign on behalf of the Town. Debbie Beasley seconded the motion. Vote unanimous.

**Sewer Tap – Robbinsville High School Baseball Field:**

Brian Johnson motioned to waive the \$1600 sewer tap fee for the school system. Debbie Beasley seconded the motion. Vote unanimous.

**RHS 2022-2023 Yearbook Advertisement:**

Debbie Beasley motioned to do a ¼ page advertisement and donate a yearbook. Kenneth Hyde seconded the motion. Vote unanimous.

**Closed Session – GS143-318.11(c), (a)3:**

Board did not go into closed session.

**Town of Robbinsville – Check signers:**

Brian Johnson motioned to remove Sonya Webster as a check signer for the Town of Robbinsville. Kenneth Hyde seconded the motion. Vote unanimous.

**Brian Johnson motioned to amend the agenda as follows:**

Add – KDT Service Technologies

Kenneth Hyde seconded the motion. Vote unanimous.

**KDT Service Technologies – SCADA System – Well Site:**

Brian Johnson motioned to approve the KDT Service proposal \$8,695.00 for SCADA system for the well site. Kenneth Hyde seconded the motion. Vote unanimous.

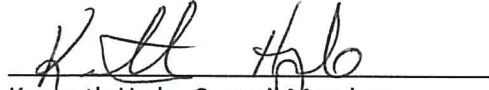
With no further business, Brian Johnson motioned to adjourn at 2:07 p.m. Kenneth Hyde seconded the motion. Vote unanimous.



Shaun Adams, Mayor



Brian Johnson, Council Member



Kenneth Hyde, Council Member



Debbie Beasley, Council Member

Attest:



Shari Birchfield, Deputy Clerk and Interim Clerk to the Board